

OM SECURITY

Guard Services Private Limited



Housekeeping Services

Clean Space, Happy Space

ABOUT

OM SECURITY GUARD SERVICES PRIVATE LIMITED

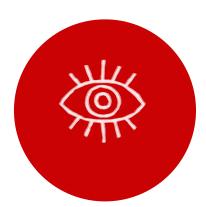
OM Housekeeping Services, a division of OM Security Guard Services Pvt. Ltd., offers professional Security and Housekeeping solutions for industrial, commercial, and residential spaces. With 18+ years of experience, we focus on delivering ,trained manpower, and 24/7 support.

Behind every clean space is a dedicated team. That's us



Our Mission

To consistently deliver excellence through trusted partnerships, advanced solutions, and professional manpower — while maintaining transparency, costefficiency, and comfort for every client.



Our Vision

To become a global leader in security services and Housekeeping services by leveraging technology, innovation, and customer-first commitment — ensuring safety, reliability, and peace of mind for all.



Our Core Values

- Loyalty & Responsibility
- Integrity & Respect
- Pride in Service
- Self-Discipline & Commitment.

Meet the Founder

At OM Security Guard Services Pvt. Ltd., our vision is clear — to create a safe and secure environment where our clients can focus on growth without worrying about safety. We are dedicated to delivering professional, reliable, and cost-effective security solutions that exceed expectations.

When I started this company, my mission was not just to build a business, but to build trust and long-term relationships. Over the years, our commitment to quality, discipline, and integrity has helped us earn the confidence of clients across industries.

Our strength lies in our trained workforce, strong values, and continuous improvement. Every success we achieve reflects our team's hard work and our belief in doing what is right, not just what is easy.

Looking ahead, we remain determined to uphold the highest standards of security services and Facility Management and ensure that OM Security continues to be a trusted symbol of safety, service, and trust.

Warm regards,
Dinesh Upadhyay
Founder & Director
OM Security Guard Services Pvt. Ltd.



Housekeeping Services



We offer comprehensive housekeeping solutions including residential cleaning, commercial & lab sanitation, and pantry & washroom maintenance. Our team also specializes in glass, façade, and deep cleaning for spotless and hygienic spaces. With trained staff and professional equipment, we ensure high standards of cleanliness across all areas.

Rainbow of Services We Provide



Residential Cleaning



Commercial Cleaning



Industrial Cleaning



Hospital & Lab
Sanitation



Pantry & Washroom Maintenance



Glass, Façade & Deep Cleaning

Sector-wise Solutions



We provide customized housekeeping services tailored to meet the unique needs of various sectors:



IT & Tech Sectors



Manufacturing & Industrial



Logistics & Warehousing



IT Parks & Corporate
Offices



Pharmaceuticals & Research



Healthcare & Hospitals

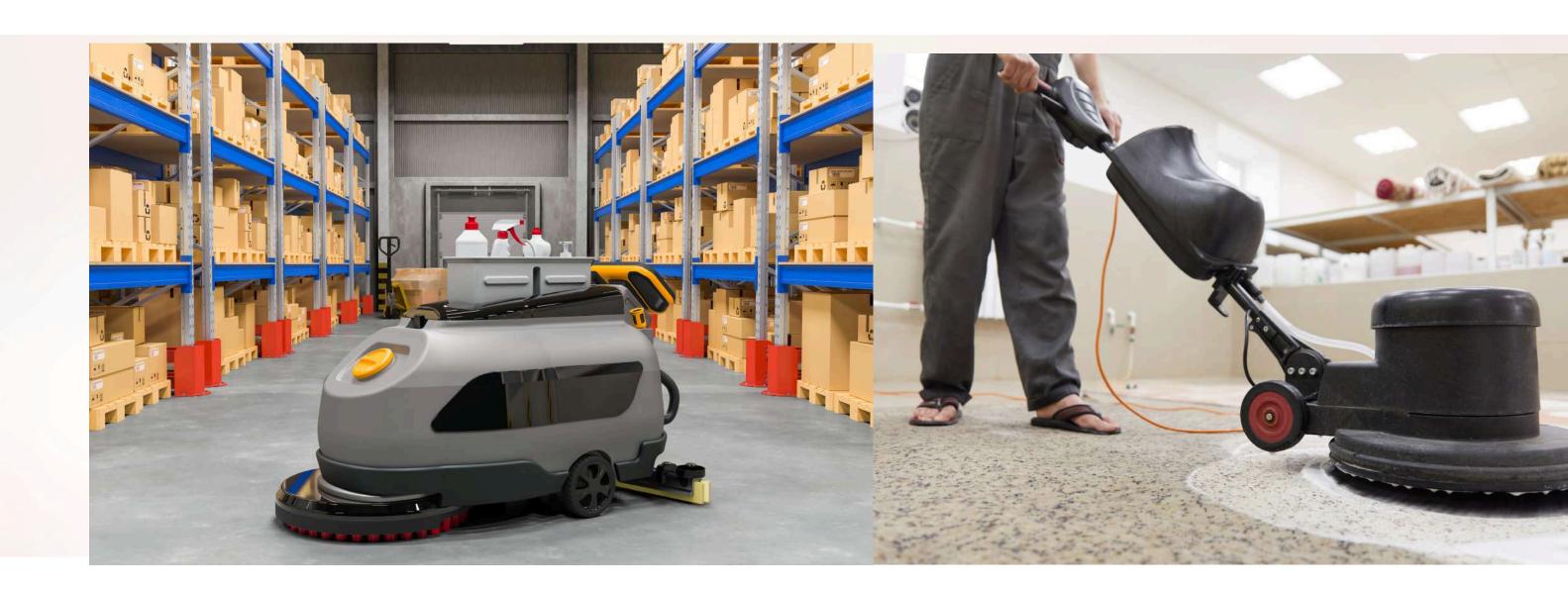


Residential & Commercial Properties



Education Institute

Machinery Cleaning



We use a wide range of modern machinery to deliver fast, efficient, and high-quality housekeeping services. Our equipment includes floor scrubbers, vacuum cleaners, high-pressure jet machines, single-disc machines, and glass cleaning tools. These machines help us maintain hygiene standards, reduce manual effort, and ensure spotless results in every sector we serve.

Our Prestigious Clients



At OM Housekeeping Services, we take pride in serving a diverse range of clients across India. From large industrial facilities to reputed educational institutes and corporate offices, our client relationships are built on trust, quality, and consistent performance.











TAJCEM WAREHOUSE







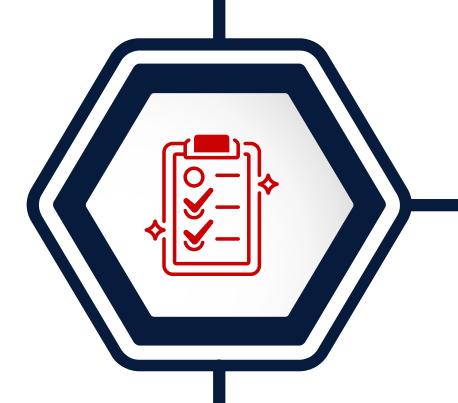
Our Professional Housekeeping Workflow





Site Visit & Requirement Analysis

A detailed inspection is conducted to understand the facility layout, cleaning needs, and client expectations.



Customized Work Plan

A tailored housekeeping schedule is designed—covering daily, weekly, and periodic tasks for all service areas.



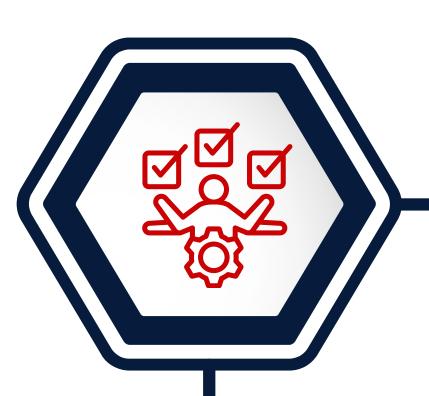
Staff Deployment & Training

Trained housekeeping personnel are assigned based on site requirements, with a focus on efficiency, safety, and professionalism.



Equipment & Material Allocation

Deployment of appropriate cleaning machinery, tools, and eco-friendly consumables for optimal results.



Task Execution with Supervision

Cleaning operations are carried out as per the checklist under the supervision of a site in-charge or field officer.



Quality Control & Audits

Regular audits and inspections are performed to ensure adherence to service standards and client satisfaction.



Feedback & Improvement

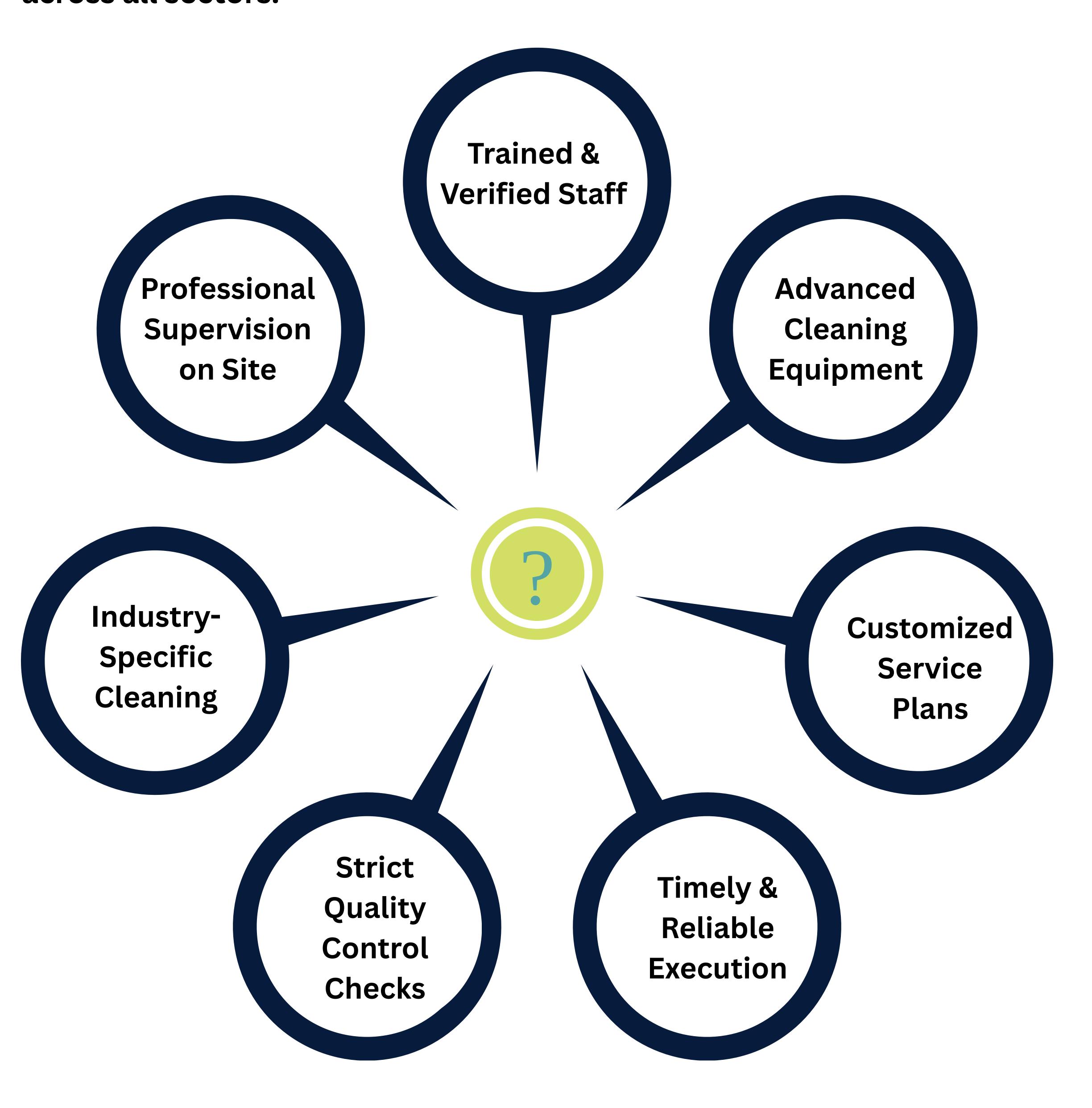
Client feedback is actively gathered and used to improve service quality and resolve any issues promptly.



Why To Choose Us For Housekeeping Services.



We deliver professional, reliable, and efficient housekeeping solutions tailored to your needs. With trained staff, modern equipment, and a strong focus on quality, we ensure a clean and hygienic environment across all sectors.



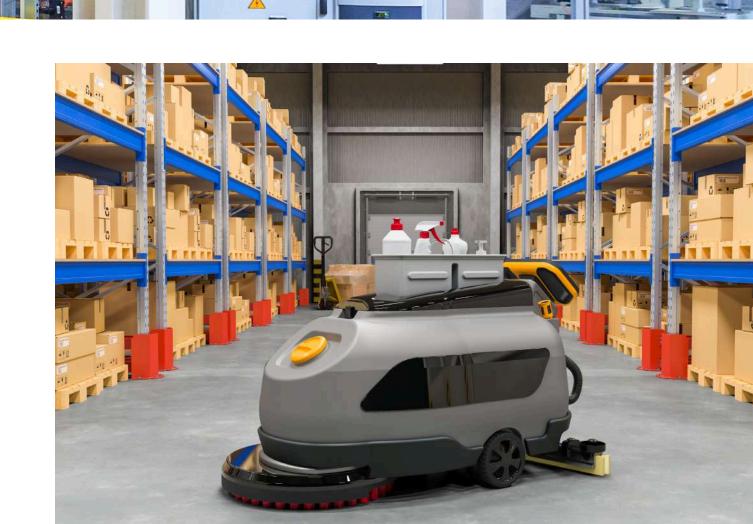
Scope of Housekeeping Services by Sector





In factories and industrial units, we maintain safety, cleanliness, and order:

- Factory Floor Sweeping & Scrubbing Dust, debris, oil stain removal.
- Waste Material Handling Industrial waste segregation and disposal.
- Machine Area Cleaning Cleaning around machinery without interference.
- Wall, Fan & Vent Cleaning Removing dust, cobwebs, and residue.
- Safety Compliance Cleaning Clear emergency exits and signage.
- Store Room & Godown Maintenance Organized, dust-free inventory areas.

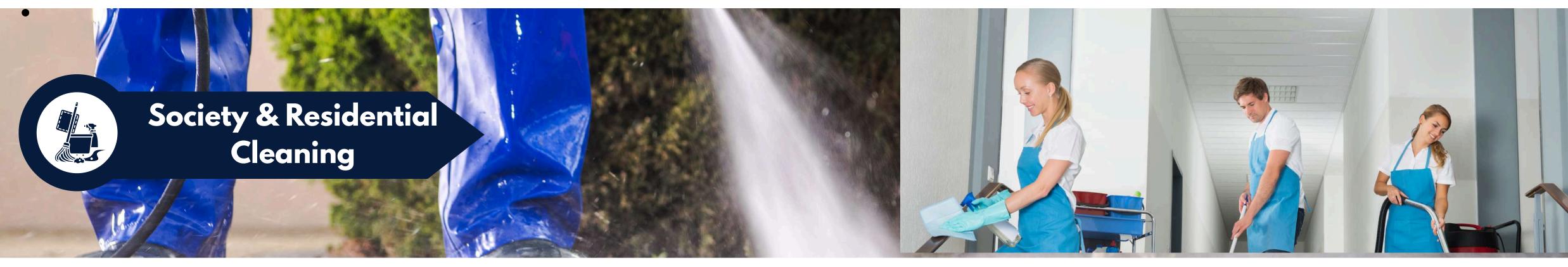




We keep office environments clean, professional, and welcoming for staff and clients:

- Workstation & Desk Cleaning Wiping desks, chairs, and computers.
- Glass Partition & Door Cleaning Smudge-free office glass cleaning.
- Cabinet & Equipment Dusting Storage and shelf area maintenance.
- Sanitization of High-Touch Points Switches, handles, lifts, doors.
- Restroom Hygiene Maintenance Deep cleaning and restocking essentials.
- Pantry & Cafeteria Upkeep Clean tables, counters, appliances, and floors.





Our housekeeping team ensures a clean, hygienic, and pleasant environment for housing societies and residential buildings through:

- Factory Floor Sweeping & Scrubbing Dust, debris, oil stain removal.
- Waste Material Handling Industrial waste segregation and disposal.
- Machine Area Cleaning Cleaning around machinery without interference.
- Wall, Fan & Vent Cleaning Removing dust, cobwebs, and residue.
- Safety Compliance Cleaning Clear emergency exits and signage.
- Store Room & Godown Maintenance Organized, dust-free inventory areas.



Recruitment, Training & Monitoring, Reporting, Checklist System



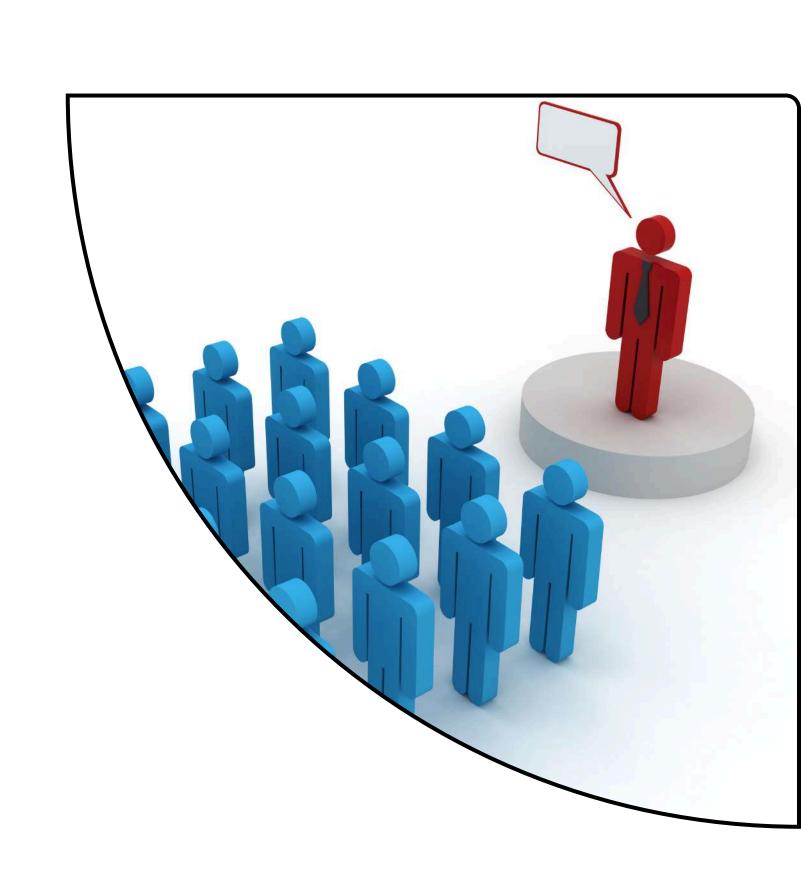
Recruitment

- Candidates selected between the age group of 21 to 45 years
- Background verification conducted for every recruit (police check, ID verification)
- Preference for physically fit, experienced, and disciplined individuals
- Evaluation of personal hygiene, communication, and behavioral conduct



Training

- Staff receive induction training on cleaning tools and machinery.
- Site-specific training is given as per client needs.
- Training covers safety, hygiene standards, and soft skills.
- Refresher training is conducted regularly to maintain quality.



Monitoring

- Site Supervision: Field officers ensure smooth daily operations.
- Surprise Checks: Random visits by seniors to maintain quality.
- Attendance Tracking: Staff presence checked via registers or biometrics.
- Grooming Check: Clean uniform and disciplined behavior ensured.
- Equipment Use: Proper use and maintenance of cleaning tools.



Reporting

- Daily Logs: Task-wise work logs maintained by supervisors.
- Incident Notes: Immediate reporting of any issue or complaint.
- Monthly Reports: Summary of work, attendance, and feedback.
- Client Feedback: Regular follow-ups to ensure satisfaction.
- Action Taken: Documented solutions for service gaps.



Checklist System

- Site-Specific Tasks: Customized daily/weekly/monthly checklists.
- Area-Wise Cleaning: Different lists for each section (e.g. washrooms, pantry).
- Verified Tasks: Marked and verified by supervisors.
- Audit Records: Maintained for internal and client reviews.
- Client Sign-Offs: Option for client validation to ensure transparency.



Sample of checklist for housing society

Date	Main Entrance	Lift Lobby	Staircase	Parking Area	Garden Area	Clubhouse	Common Toilets	Security Cabin	Common Passage	Remarks
21/07/2025	1	1	✓	✓	✓ ·	1	1	✓	✓	
22/07/2025	✓	✓	✓	1	1	1	1	1	✓	
23/07/2025	✓	✓	√	1	1	✓	1	✓	✓	
				-				_		

Supervisor's Signature: __

Sample of checklist for Commercial Offices

	Commercial Office Housekeeping Checklist										
Date	Reception Area	Conference Ro	d M orkstations	Pantry	Washrooms	Server Room	Staircase	Lift Lobby	Parking Area	Office Entrance	Remarks
21/07/2025	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
22/07/2025	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
23/07/2025	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	

Material & Equipment We Provide



To deliver high-quality and hygienic housekeeping services, Om Security Guard Services Private Limited provides all the essential cleaning tools, materials, and equipment. This ensures consistency, safety, and efficiency at every site.

Cleaning Materials

- Phenyl, Disinfectants & Surface Cleaners
- Glass Cleaners & Toilet Bowl Cleaners
- Floor Cleaners & Deodorizers
- Hand Wash & Liquid Soap
- **☑** Garbage Bags (Black, Green, Red)
- Tissue Rolls, Wipers, and Mops



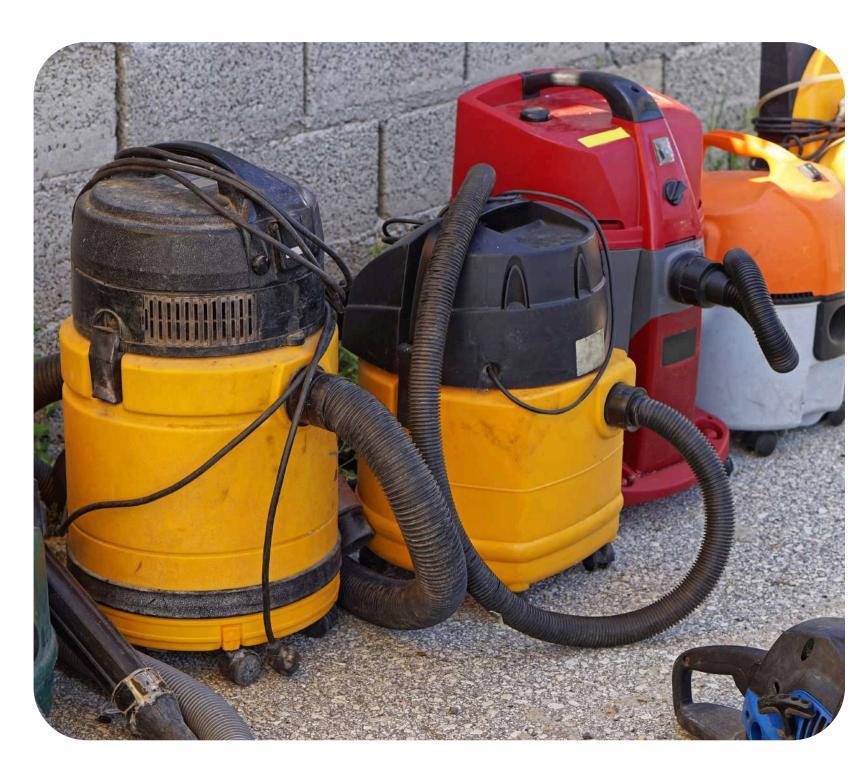
Cleaning Tools & Accessories

- Mops, Buckets & Wringer Trolleys
- **U** Dustpans, Brooms & Brushes
- **✓** Toilet Brushes & Scrubbing Pads
- Spray Bottles for Chemical Usage
- Microfiber Cloths & Dusters



Equipment (If Applicable)

- Vacuum Cleaners (Dry/Wet)
- Single Disc Machines
- Floor Scrubbing Machines
- Water Jet Spray (For Façade Cleaning)
- Extension Poles & Glass Wipers



OM Housekeeping Services

(Division of OM Security Guard Services Pvt. Ltd.)

Securing PAN INDIA Since 2007

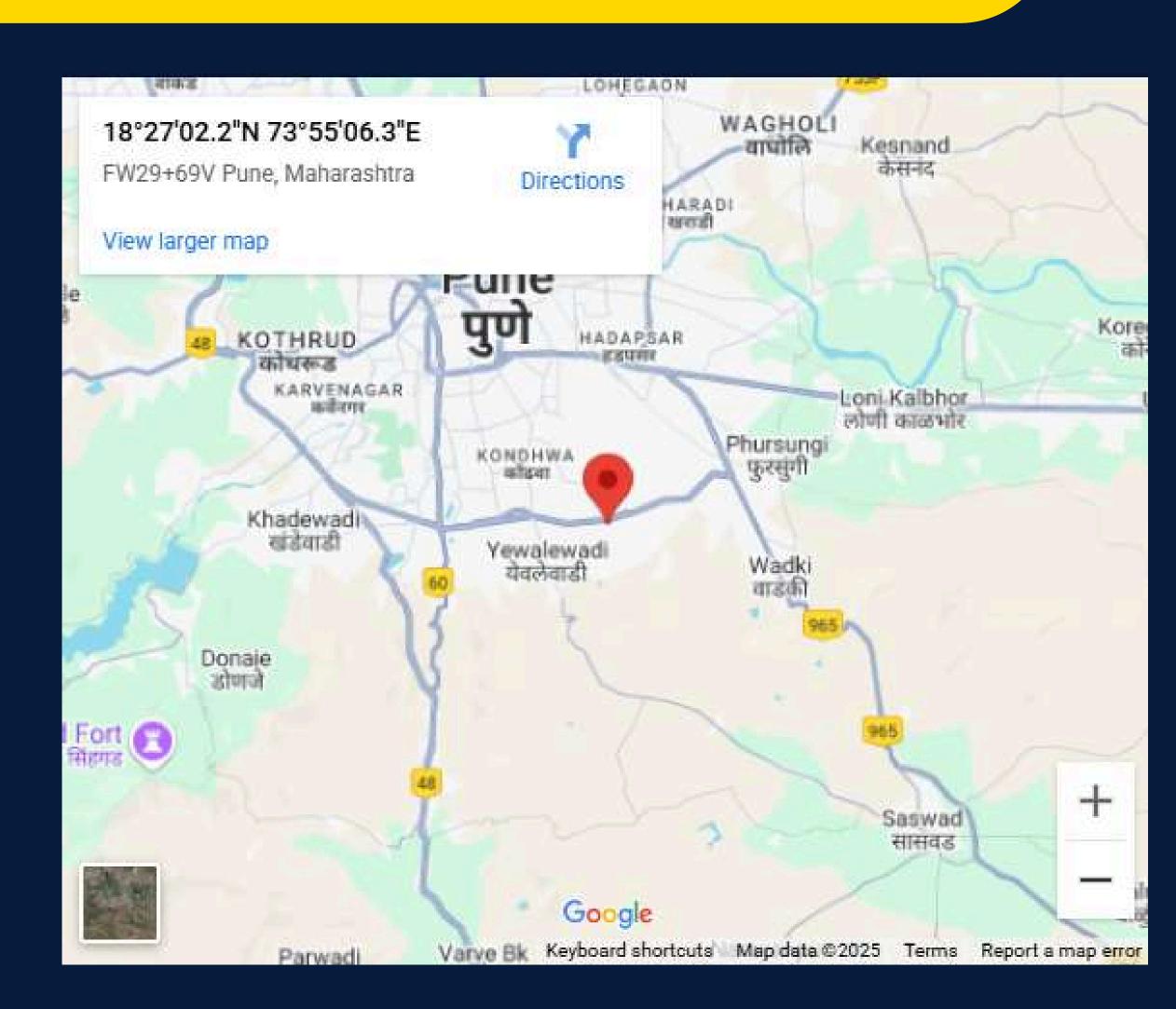
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OM SECURITY GUARD SERVICES PRIVATE LIMITED

Om Security Guard Services Private Limited (commonly known as Om Security Services) is a distinguished leader in the private security and Housekeeping industry, recognized for delivering professional, effective, and technologically advanced security solutions.

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